

HORTON-IN-RIBBLESDALE PARISH COUNCIL

The Minutes of the Parish Council meeting on

July 11th 2016

at 7.30 pm in the Village Hall

Present: Cllrs Coope, Hanson (Chairman), S Millman, T Millman, Mounsey and Sutcliffe

Absent: Cllr Durham

In attendance: Jane Markham, Acting Clerk
Andrew Blackburn, Chairman, Stainforth parish council
Local Electors: 1

50. Apologies for absence

Received from Cllr Durham; absence for personal reasons approved.

51. Code of Conduct and disclosable pecuniary Interests

Declarations of disclosable pecuniary interests (DPI) in relation to items on this agenda

Relevant interests noted: None

Members' requests for DPI dispensations (S31 Localism Act 2011) in relation to items appearing on this agenda

Dispensations received: None

52. Public Participation

A local elector raised the matter of storage for the council records and the Chairman agreed to collect the current files at an early opportunity. As regards the archiving of historic material, it was noted that digitising equipment could be made available to the council; this would be discussed at a future meeting.

It was also reported that the lines on the roads needed to be repainted, following resurfacing works; this would be discussed at the next meeting.

53. Minutes of the meeting of 13th June 2016

Resolved: That the minutes of the meeting held on 13 June, having been taken as read, be signed as a true and correct record by the Chairman.

54. Police report

None received

55. District/County Council Matters

It was reported that the growth of a giant hogweed in the beck had been reported to the District Council ward representative. Cllr Sutcliffe offered to report this additionally to the Ribble Rivers Trust.

56. Helwith Bridge/Horton quarries - issues affecting the Parish

The Chairman reported that a liaison meeting at Horton quarry was to be held on 25 July; details would be emailed to councillors.

57. Three Peaks Working Party

It was noted that the continuing issue of noise nuisance generated by groups of walkers leaving the village early in the morning had been referred to the Working Party. A full report would be considered at a future meeting.

58. Reports on outstanding matters from previous meetings

The Chairman reported that the applicant for the position of Clerk to the Council had withdrawn from the recruitment process, and an interview with a new applicant would be held immediately after the council meeting.

59. Reports from representatives on other Bodies

A local elector present, who represented the council on the governing bodies at the school, reported on matters discussed at recent meetings. It was noted that the Exhibition Governors were inviting applications to the 2016 grants programme to support village students in further education; details of the scheme and the timescale for receipt of applications would be publicised on the website and on the noticeboards. The Foundation Governors were considering funding for school activities. The Chairman reported that he had represented the council at the YLCA Annual General Meeting, at which the Police and Crime Commissioner had been present.

60. Financial Statement

To be presented to the next meeting

61. Invoices for payment

Resolved: That the presented invoices due for payment be approved, and cheques signed as follows:

Eon: £57.09
Yorkshire Water: £7.11
School (room hire): £5

The Chairman reported that the current month's invoice from Horton Landscaping was being queried, and a report on the grass-cutting service would be made to the next meeting.

62. Bank mandate

It had been agreed to renew the mandate to the Bank with the addition of three new signatories to the account – Cllrs Durham, Mounsey and Sutcliffe. It was accordingly:

Resolved: That HSBC Bank plc ("the Bank") is authorised act on any Instructions signed by any two of the following listed persons:

Cllrs Coope, Durham, Hanson, S Millman, T Millman, Mounsey and Sutcliffe

In accordance with the Specimen Signatures provided to the Bank by all councillors in the form required, and otherwise in accordance with the Bank's terms set out in the Customer Mandate.

The forms would be signed and completed outside the meeting.

63. Temporary change of address letter to the bank

Resolved: That the submission of temporary change of address details to the bank, in a letter dated 8 July 2016, be ratified.

64. Standing Orders

To be considered at a future meeting.

65. Financial Procedures

To be considered at a future meeting

66. Refurbishment of the gates to the Burial ground

The quotations received would be presented to a future meeting, subject to the adoption of new Financial Procedures.

67. Placement of fruit trees donated by a parishioner

Resolved (Proposed – Cllr S Millman): That a number of fruit trees, to be donated by a parishioner, be planted, on arrival in the village, on the approach road (in front of Overlands).

68. Planning Applications

None received

It was noted, however, that an application, believed to be still at the consultation stage, had been submitted by Arcow Quarry, although a notification had not been provided to the parish council. This would be followed up by the Chairman and the application would be considered at the next meeting, the date of which would be determined with reference to the consultation timescale.

69. Planning applications received prior to the date of the meeting

None received

70. Planning Decisions

Fawber Cottage, New Houses, Horton-in-Ribblesdale - C/44/118A (Conditionally approved)
4 Cragg Hill Road, Horton-in-Ribblesdale - C/44/248A (Refused)
Douk Ghyll Cottages – C/44/215B (Conditionally approved)
Foredale Farm – C/44/262A (Conditionally approved)

71. Correspondence

The Chairman reported on the following correspondence received:

- YLCA Annual Review
- Complaint from a local elector as regards unauthorised signage for car parking and toilets
- Consultation on local green spaces (this to be confirmed for possible review at the next meeting)

72. Items for future agenda

Next meeting:

- Appointment of Clerk
- Planning application – Arcow quarry
- Repainting of road lines
- Financial Statements
- Grass cutting
- Local Green Spaces consultation

Future meetings:

- Council files and archiving
- Report from Three Peaks Working Party
- Standing Orders
- Financial Regulations
- Repair of gates to burial ground

73. Date of next meeting

The next meeting of the Council would be held on Monday 25 July 2016 at 7.30pm in the Village Hall (date to be confirmed, subject to timescale for consideration of Arcow quarry planning application – Minute 68 above refers)

Meeting closed: 9.10pm

For information:

Following the council meeting an interview took place for the current vacant position of Horton-in-Ribblesdale parish council clerk. The council appointed Andrew Blackburn of 3 The Hollies Stainforth, to the position of parish council clerk.

Chairman