

HORTON-IN-RIBBLESDALE PARISH COUNCIL P1

Parish Clerk: Andrew Blackburn

3 The Hollies, Stainforth, Settle, North Yorkshire BD24 9QD Tel 01729 268907

Minutes of the Parish Council meeting held in The Yorkshire Subterranean Society on Monday 8th January 2018 at 7.30pm.

Councillors present – M. Hanson, F. Durham, T. Millman, B. Coope, P. Sutcliffe, J. Wilson, A. Blackburn (Clerk), E. Grogan (CDC) No public present.

141. **Apologies for absence.** Councillor – I. Mounsey, A. Preston (NY Police)

142. Code of conduct – localism Act 2011

a) To record any councillor's disclosable pecuniary interests in relation to any item on this agenda.

b) To consider any changes in member's register of interests

c) To consider any dispensations

Dispensations received – **None.**

143. Police Report – Community Messaging.

In the absence of the Police, the clerk informed council that there had been one incident in the parish over the last month, this was a road traffic collision at Selside.

144. **Public Participation.** (None present).

145. Housing Needs Report –

E. Grogan reported on items within the housing needs survey:

5 responses in total, but a formed opinion could be used to compile the report.

A need for two bed affordable rented property within the parish.

Acquirement of land is the first priority, followed by involvement of a housing association and formation of a community land trust.

Action – E. Grogan to forward possible & suitable land parcels to the clerk.

146. Minutes of the meeting held 11th December 2017 (Approved)

147. Matters Arising – Actions

Clerk reported to NYCC for keep clear markings to be placed within the turning circle at Helwith Bridge (15/12/2017).

Two litter bins ordered from NYCC to be placed outside YDNP car park, and adjacent to footbridge (15/12/2017).

Precept form returned to CDC (13/12/2017)

All requested LED footway lamps now fitted by Harrison & Cross.

148. Helwith Bridge – Picnic site

Clerk informed council of the latest woodland plan drawn by YDNP and sent to United Utilities for approval, this was taking time and a commencement decision could be taken at the parish council meeting in February 2018.

Car park sign discussed. **Action** – Clerk to seek directional car park sign.

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149. Council References – Dole Charity, Settle Aid & Sickness Fund.
M.Hanson (Settle Aid & Sickness Fund rep) and B. Coope (Dole Charity rep)
Both informed council of the lack of trustee involvement, but they were both willing to continue as representatives.

150. General Data Protection Regulations (May 2018)
Council reviewed the latest GDPR document issued by NALC, and discussed in particular the statement that the Parish Clerk could not be the data protection officer (DPO) for the Parish Council. CDC had in place a DPO and intends to allow this officer to act for parishes within the Craven area.
Action – The Chairman to attend YLCA Craven meeting on Monday 15th January.

151. Documentation – Publication Scheme
Council reviewed the updated Publication Scheme document, complete with classifications and charges, **Resolved** - document approved.
Action – B. Coope to place on website.

152. Planning Applications – None received

153. Correspondence Received
CDC – removal of bring sites, council discussed the implications of the removal from Whitefriars car park Settle.

154. Highways & Street Lighting
Electronic speed sign.
The Clerk informed Council that YDNP planning had advised that planning permission was not required for the instalment of an electronic speed awareness sign if it was on private property. Council discussed land possibilities.
Action – Councillors to approach local land owners in relation to permission.

155. Financial Statements & Invoices for Payment – Approved & Signed
Harrison & Cross – Street Lighting
Yorkshire Water – Cemetery Tap
Came & Company – Insurance
Horton Landscaping – Footpath Gritting
Settle Community Library – Donation
A. Blackburn – Clerk’s Salary
E-ON – Street lighting – received late, but approved by Council.
Clerk informed Council of the required laptop upgrade – Council approved.

156. Date of the next Parish Council Meeting – Monday 12th February 2018

..... Chairman