

HORTON-IN-RIBBLESDALE PARISH COUNCIL P1

Parish Clerk: Andrew Blackburn

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Minutes of the Parish Council meeting held in The Village Hall on Monday 11th June 2018 at 7.30pm.

Councillors present – M. Hanson, B. Coope, P. Sutcliffe, I. Mounsey, J. Wilson, F. Durham, A. Blackburn (Clerk), Public present – None.

37. Apologies for Absence – R. Welch.

38. Code of conduct – localism Act 2011

a) To record any councillor's disclosable pecuniary interests in relation to any item on this agenda.

b) To consider any changes in member's register of interests

c) To consider any dispensations

Dispensations received – **None**

39. Police Report – In the absence of NY Police the clerk read the report.

07/06/2018 – Road Traffic Collision at Selside – HGV hit a building.

10/06/2018 – Road Traffic Incident at Helwith Bridge – Motorbike, rider suffering minor injury.

NYPolice have introduced a fraud awareness campaign 'Take Five North Yorkshire', it highlights fraudulent activities and provides advice to the public in how to prevent it happening, for more information – www.northyorkshire.police.uk

Any speed concerns – www.roadwise.co.uk

40. Public Participation (no public present)

41. Minutes of the Annual Parish Council meeting (AGM) Monday of 14th May & minutes of the Annual Parish Meeting held 21st May (both read & approved).

42. Matters Arising – Actions

14th May Meeting

No camping signage, Helwith Bridge – see agenda item 49.

Crown footbridge lamp – additional quotation presented, Council approved in principle, **Action** – to be included on next PC agenda.

Electronic speed camera – software now downloaded to Council laptop, facilitating speed information download.

Asset insurance quotation applied for – awaiting quotation.

GDPR policy prepared and ready for approval – agenda item 45

Burial Ground rules and fees, prepared and ready for approval – agenda item 43

21st May Meeting

Awaiting the outcome of former school premises before grant funding application.

Awaiting reply from CDC in relation to car parking monitoring.

Clerk has established a contact for press reporting.

43 Burial Ground rules and Review (resolved)

Fees and rules for the Parish Council Burial Ground were reviewed and Council resolved to accept the proposed increase of charges.

Action – Clerk to inform the cemetery registrar and sexton, and to publish the latest charges.

44. Local Plan - Review

Council reviewed the existing local plan for the parish, discussed amendments.

Action – Clerk to prepare the new amended plan for inclusion on the July agenda.

45. General Data Protection Regulations – Policy (resolved)

Council reviewed the Parish Council GDPR policy prepared by the Clerk, and the Records Management policy as recommended by the National Association of Local Councils (NALC). Council resolved to approve both documents.

Action – Clerk to publish the approved documents on the website.

46. Standing Orders – Review & Amendments (resolved)

Council reviewed the proposed amendments to standing orders as recommended by NALC, these amendments include various additional orders reflecting legislative obligations applicable to the Parish Council, Council approved the document.

Action – Clerk to publish document on the website.

47. Horton Notice Board

Clerk reported to Council that the large notice board at Horton in Ribblesdale was in a poor state, with a lock proving inoperative and perspex screen loose, also the timber posts were in a poor state. Councillor Durham informed Council of the poor state of the notice board at Selside.

Action – Clerk to research costings of new notice boards, place on July agenda

48. School Report (Including Exhibition Governor – Rep position-resolved)

Councillor Durham informed Council of the latest position on the former school premises. The Parish Council agreeing to support the Community Group in their efforts to retain the building for the future benefit of the community.

Councillor I. Mounsey was appointed School Exhibition Governor representative for Council. **Action** – Clerk to inform the Governors of this appointment.

49. Helwith Bridge – No Camping Signage (resolved)

Council considered the 'No Camping', signage as presented by the Clerk.

A decision was made to purchase two signs, to be fixed on posts in the car park.

Action – Clerk to purchase signs and fix to selected posts.

50. Defibrillator (resolved)

Council reviewed request made for a spare set of replacement pads for the defibrillator at Horton, Council approved the purchase – defibrillator fund.

Action – Clerk to purchase additional pads.

51. Three Peaks Art Group – (Donation – resolved)

Council resolved to approve the £100 donation provided to the Three Peaks Art Group, for the promotion of local artists.

Minutes of the Parish Council meeting held in The Village Hall on Monday 11th June 2018 at 7.30pm.

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52. Planning Applications (resolved)

C/44/133F – Studfold Lower Barn – Kitchen Extension – Permission Granted

Council reviewed the following planning applications.

C/44/173B – Studfold Farm – Variation to original renovation application – Approved.

C/44/227A/GPDO – Higher Studfold Farm – Change of roof materials – Approved

Action – Clerk to inform YDNP Planning of decisions.

53. Correspondence Received

Positive feedback received from ‘Yorkshire Subterranean Society’ in relation to the effectiveness of the new car parking signs at Helwith Bridge.

YLCA – Craven branch meeting - 20th June 2018 – 7pm – Anderton Memorial Institute – Linton.

Water Cycle Challenge – Sat 14th July 2018 – through the Parish (200 riders)

Settle Area Swimming Pool – Charity organisational change.

Safeguarding Week – 25-29 June 2018

YLCA – Training Calender – July to November

54. Highways & Street Lighting

The bench at the bus stop, Cragg Hill Road has collapsed, unable to identify owner.

Action – Councillor Sutcliffe to remove, Clerk to post notice at location.

Bracken Bottom Middle entrance to B6479 has overgrowing trees which makes it difficult for high vehicles to view approaching traffic.

Action – Clerk to contact contractor for pruning of trees.

A recent dispute in relation to parish council boundaries has highlighted a need for exact boundary identification. **Action** – Clerk to enquire to CDC.

Action – Clerk to include Arcow Quarry on July agenda

55. Financial Statements & Invoices for Payment (resolved)

Bank reconciliation statement and invoices approved.

Craven District Council – Election Expenses

Craven District Council – Two Litter Bins

Cemetery Registrar – Burial Register Fee

Horton Landscapes Ltd – Grass Cutting

Sexton – Burial Fee

E-ON – Street Lighting

Clerk – Village Hall Heating – Jan-April

Clerk – Salary + Holiday Payments

Donation Reimbursement - Three Peaks Art Group

T & P Metcalfe & Son Ltd – Four Posts

56. The Date of The Next Parish Council Meeting – Monday 9th July 2018

Closed 10.20pm

..... Chairman.